

**EXECUTIVE SECRETARIAT**  
**ROUTING SLIP**

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA		✓		
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EEO				
14	D/Pers				
15	D/OLL				
16	C/PAO				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
20					
21					
22					
SUSPENSE		Date _____			

Remarks

*JSC*  
Executive Secretary

*2/13/84*

Date

THE WHITE HOUSE  
WASHINGTON

Executive Registry

84-680

## CABINET AFFAIRS STAFFING MEMORANDUM

Date: 2/13/84 Number: 168908CA Due By: \_\_\_\_\_Subject: Cabinet Council on Management and AdministrationTuesday, February 14, 1984 - 3:00 p.m. - Roosevelt Room

	Action	FYI		Action	FYI
<b>ALL CABINET MEMBERS</b>	<input type="checkbox"/>	<input type="checkbox"/>	CEA	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CEQ	<input type="checkbox"/>	<input type="checkbox"/>
State	<input type="checkbox"/>	<input checked="" type="checkbox"/>	OSTP	<input type="checkbox"/>	<input type="checkbox"/>
Treasury	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ACUS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Defense	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Attorney General	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Interior	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Agriculture	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Baker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commerce	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Deaver	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Labor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Darman (For WH Staffing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
HHS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jenkins	<input type="checkbox"/>	<input checked="" type="checkbox"/>
HUD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	McFarlane	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Svahn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Energy	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Counsellor	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
OMB	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
<u>CIA</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
UN	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
USTR	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
GSA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CCCT/Gunn	<input type="checkbox"/>	<input type="checkbox"/>
EPA	<input type="checkbox"/>	<input type="checkbox"/>	CCEA/Porter	<input type="checkbox"/>	<input type="checkbox"/>
OPM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CCFA/	<input type="checkbox"/>	<input type="checkbox"/>
VA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CCHR/Simmons	<input type="checkbox"/>	<input type="checkbox"/>
SBA	<input type="checkbox"/>	<input type="checkbox"/>	CLL/Uhlmann	<input type="checkbox"/>	<input type="checkbox"/>
			CCMA/Bledsoe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			CCNRE/	<input type="checkbox"/>	<input type="checkbox"/>

REMARKS: The Cabinet Council on Management and Administration will meet Tuesday, February 14, 1984 at 3:00 p.m. in the Roosevelt Room. The agenda is attached.

Papers on Consultant Services were circulated on January 31. No paper will be circulated on Personnel Management Improvement.

## RETURN TO:

☐ Craig L. Fuller  
Assistant to the President  
for Cabinet Affairs  
456-2823

☐ Katherine Anderson  
☒ Tom Gibson

Associate Director  
Office of Cabinet Affairs

☐ Don Clarey  
☐ Larry Herbolsh

DCI  
REC  
REG

L-3006

THE WHITE HOUSE  
WASHINGTON

CABINET COUNCIL ON MANAGEMENT AND ADMINISTRATION

February 14, 1984

3:00 p.m.

ROOSEVELT ROOM

AGENDA

1. Consultant Services Controls
2. Personnel Management Improvement (Morale)

THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR CABINET COUNCIL ON MANAGEMENT AND ADMINISTRATION

FROM:

Ralph Bledsoe *Ralph Bledsoe*  
Executive Secretary

SUBJECT:

AGENDA ITEMS FOR FEBRUARY 14 CCMA PLANNING MEETING

DATE:

February 10, 1984

The following agenda items will be addressed at the CCMA Planning Meeting now scheduled for Tuesday, February 14 at 3:00 p.m. in the Roosevelt Room.

The first agenda item will include a report by the Working Group on Consultant Services Controls. Materials for this topic were distributed prior to the last CCMA Planning Meeting, Thursday, February 2. Discussion will focus on a review of proposals offered earlier by this working group, the problem of defining "consulting services," the extent of use of consultants by Executive Branch agencies, and information about experiences with various control systems, including an OMB "model" system. This issue will be scheduled for the next CCMA meeting with the President, if it is felt to be sufficiently ready.

The second agenda item will be a brief report on the activities of the working group that is addressing personnel management improvement (morale). It will include a review of steps being considered for enhancing management practices and coordination with Federal employees. No materials on this issue will be provided prior to the meeting.